



**SUBHAS CHANDRA BOSE CENTENARY COLLEGE  
LALBAGH, P.O & Dist- MURSHIDABAD**

**Estd- 1998**

**Email Address: [scbccollege@gmail.com](mailto:scbccollege@gmail.com) Ph. 03482-270643, Fax-03482-270543  
Website: [www.sbcc.org.in](http://www.sbcc.org.in)**

Date: 21.08.2017

**NOTICE**

IQAC, Subhas Chandra Bose Centenary College, is going to organize a meeting on 28.08.2017 at Principal's Chamber at 2pm. Esteemed members of the Internal Quality Assurance Cell are informed to attend the meeting.

**Agenda:**

1. Proceedings of decisions taken in previous meeting on 24.01.2017.
2. Renovation of the Geography Laboratory.
3. Proposal for Language Laboratory.
4. Hostel facilities for minority ladies students.

Dr. Shakil Ahamed Khan,  
Teacher-in-Charge

*Teacher-in-charge*  
S. C. B. C. College  
Lalbagh, Murshidabad

Dr. Supam Mukherjee  
Coordinator,  
IQAC, SCBC College

*Co-ordinator IQAC*  
S.C.B.C. College  
Lalbagh, Murshidabad

**IQAC members:**

- 1) Dr. Anjana Saha ( Assistant Professor)
- 2) Mr. Sudipto Mukhopadhyay ( NAAC Coordinator)
- 3) Mr. Madhusudan Mitra (Accountant)
- 4) Mr. Sudhin Chakroborty (Head clerk)



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Date: 28.08.2017

Place: Principal's Chamber

The meeting was started at 2pm and Honorable Teacher-in-Charge presided the meeting.


**Discussion:**

- 1. Proceedings of decisions in previous meeting which was held on 24.08.2017:**  
It was pleasure information for the members that the Eco club and the Women welfare cell has started their activity with close involvement of the students. The handicraft training programme organized by the women cell and the poster competition and quiz competition organized by the Eco club made a positive impact among students.  
The ground within college boundary is now ready for games like volley ball, badminton and the whole work is done under a systematic process.  
Lesson plan has also been prepared by every department and adjustment of timetable made the best utilization of existing teaching resource.
- 2. The members highlighted on the issue of renovation of existing Geography Lab, as per the application placed on behalf of the department computer aided practical courses is part of their syllabus and to cope with the demand of existing number of students new computers are required and they need larger room to accommodate all facilities.**
- 3. The application placed on behalf of English department the need of language lab was mentioned and to create an environment for interlingual exchange of knowledge the importance of Language lab was mentioned.**
- 4. Members raised the issue of demands placed mainly by girl students for interior parts of the district for hostel facility. In this regard the facility provided from the end of Minority Cell, Govt. of West Bengal was discussed, through this facility our minority girl students may enjoy the hostel facility provided through the Block Development Office of Murshidabad-Jiaganj Block.**

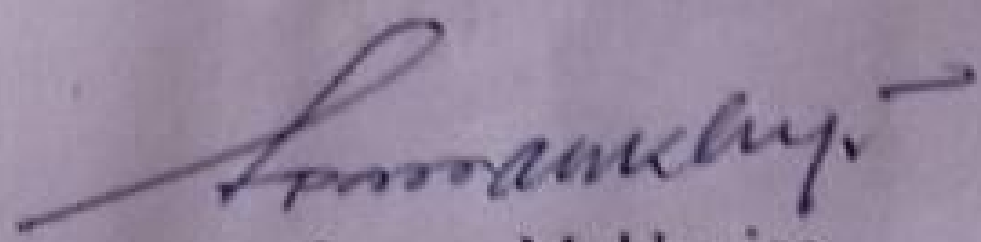
**Decisions:**

- 1. Recommendation before Governing Body for renovation of Geography Laboratory.**
- 2. Recommendation for Governing Body initiation of Language Laboratory.**
- 3. In collaboration with BDO, M-J Block makes arrangement for hostel facility for girl students under minority section after being considered by the Governing Body.**

After the vote of thanks Honorable Coordinator, IQAC declared the end of the meeting.

  
Dr. Shakil Ahamed Khan,  
Teacher-in-Charge

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S. C. B. C. College  
Lalbagh, Murshidabad

  
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Date: 24.01.2018

**NOTICE**

IQAC, Subhas Chandra Bose Centenary College, is going to organize a meeting on 30.01.2018 at Principal's Chamber at 2pm. Esteemed members of the Internal Quality Assurance Cell are informed to attend the meeting.

**Agenda:**

1. Discussion on implementation of the decisions taken in the previous meeting on 28.08.2017.
2. Prepare the departments for upcoming Choice Based Credit System (CBCS) from the Academic session 2018-19.
3. Make the Anti ragging cell and Gender sensitization Cell active.
4. Inspire the departments in several innovative practices.

*V.A.K.*

Dr. Shakil Ahamed Khan,  
Teacher-in-Charge

*Teacher-in-charge*  
S.C.B.C. College  
Lalbagh, Murshidabad

*Supam Mukherjee*

Dr. Supam Mukherjee  
Coordinator,  
IQAC, SCBC College

**IQAC members:**

1. Mr. Sudipto Mukhopadhyay ( NAAC Coordinator)
2. Mr. Madhusudan Mitra (Accountant)
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Website: [www.sbce.org.in](http://www.sbce.org.in)

Date: 30.01.2018

Place: Staff Room

The meeting was started at 2pm and Honorable Teacher-in-Charge presided the meeting.


**Discussion:**

- 1. Proceedings of decisions in previous meeting which was held on 28.08.2017:**  
In the previous meeting the need of renovation of the Geography Laboratory was discussed and it is revealed that the work is already under progress. Initial steps for starting the Language Laboratory is also been taken and to make both the laboratories with sufficient number of computers tender is also been placed. The girl students of minority section are enjoying the hostel facility at the attached building of Murshidabad-Jiaganj BDO from December'2017.
- 2. In academic issue:**  
As per the information from the University of Kalyani our institution also like any other affiliated colleges under the University is going to run under CBCS. To cope with the new system we need a massive scale modification in existing time table, the faculties have to be aware about new syllabus, required book list from each of the departments are needed.
- 3. About the anti ragging cell and gender sensitization cell:**  
Though few consciousness programme against ragging is already been done at department levels but to strictly raise sound against ragging Anti-ragging cell is important. The members also raised the importance of gender sensitization cell.
- 4. Innovative practices:**  
Members also highlighted on the issue of special lectures, syllabus oriented workshops, interdisciplinary classes considering the upcoming Choice Based Credit System.
- 5. So far progress on NAAC related issues:**  
Formation of the IQAC core committee was recommended by the Honorable Teacher-in-Charge. The NAAC coordinator highlighted the issues of
  - a) Audit report keeping by the bursar.
  - b) Up to date the feedback reports and does accordingly.
  - c) Maintenance of stock register.
  - d) Make the departmental academic calendar effective under proper guidance of bursar specially in issues of seminar and workshop.

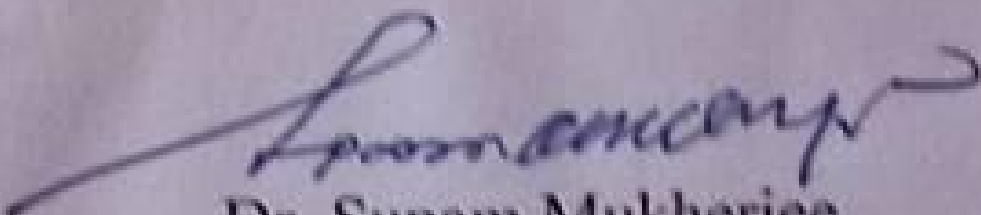
**Decision:**

- 1) Renovate the time table, enrich the library with new books, encourage the faculties in attending syllabus oriented workshops in regard to coming CBCS from the Academic Session 2018-19.
- 2) Initiative to start the Anti-ragging Cell.
- 3) Works of gender-sensitization cell in a joint collaboration with women welfare cell.
- 4) Inspire the academic departments in innovative practices.
- 5) Formation of IQAC core-committee and reconstruction of IQAC.

After the vote of thanks Honorable Coordinator, IQAC declared the end of the meeting.

  
Dr. Shakil Ahamed Khan,  
Teacher-in-Charge

**Teacher-in-charge**  
S. C. B. C. College  
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