SUBHAS CHANDRA BOSE CENTENARY COLLEGE
LALBAGH, P.O & Dist- MURSHIDABAD
Estd- 1998
Email Address: scbccollege@gmail.com Ph. 03482-270643, Fax-03482-270543
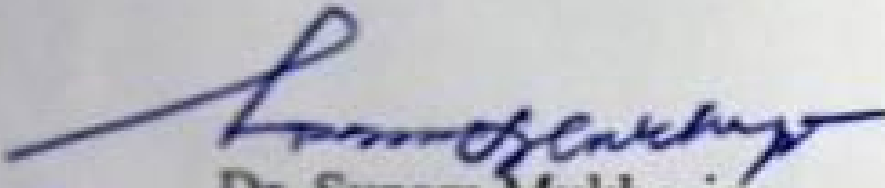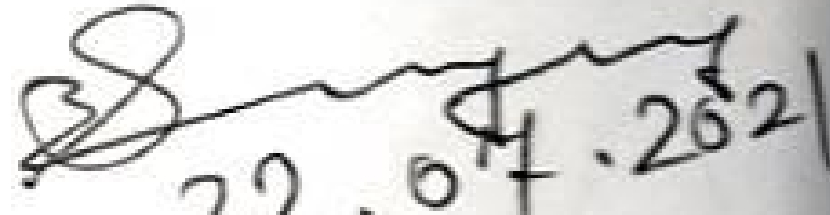Website: www.scbcc.ac.in

Date: 22.07.2021

NOTICE

A meeting on behalf of IQAC is going to be held on 27.07.2021 at Principal's Chamber at 1pm. Considering the present pandemic situation the members could join the meeting online also, the link of Google meet for joining the meeting will be provided 30 minutes before the commencement of the meeting.

Esteemed members of the Internal Quality Assurance Cell are informed to attend the meeting.

Agenda:

1. Review of the decisions taken in the previous meeting on 03.03.2021.
2. Inclusion of new members in the existing IQAC as per the guideline of NAAC.
3. Thorough discussion with the members on progress of NAAC related works just before the submission of SSR.
4. Miscellaneous academic and administrative issues.

22.07.2021

Dr. Supam Mukherjee
Teacher-in-Charge

Dr. Subarna Bandyopadhyay
Coordinator, IQAC

IQAC members:

1. Mr. Sudipto Mukhopadhyay (Faculty representative)
2. Dr. Debabrata Mondal (Faculty representative)
3. Manojit Koley (Faculty representative)
4. Basundhara Ganguly (Faculty representative)
5. Janab Mohammad Ali (Ex Government Nominee, Governing Body)
6. Syed Reza Ali Meerza (Local society representative)

Subhas Chandra Bose Centenary College
IQAC

email: iqac.scbcc@gmail.com

Date: 27. 07. 2021   Place: Blended Mode

Meeting Agenda:
- Review of decisions taken in previous meeting.
- Inclusion of new members in existing IQAC.
- Through discussion with members on progress of NAAC related works.
- Miscellaneous academic and administrative issues.

The meeting was arranged in blended mode, four of the members (Dr. Supam Mukherjee, Dr. Subarna Bandyopadhyay, Dr. Kajal Dey, Kuntal Sarkar) attended the meeting in offline mode and rest of the members (Dr. Bimalendu Biswas, Dr. Shantanu Bhaduri, Sudipto Mukhopadhyay Dr. Debabrata Mondal, Basundhara Ganguly, Ahana Sengupta, Abdul Goni, Monalisa Chakroborty) attended through Google meet.

Discussion:

The Institution is running through the process of SSR submission, in this situation the IQAC Coordinator in a summarized form declared the so far progress of the Institution and at the same time mentioned the drawbacks. Previously raised demands like initiative to solve the issue of drinking water, restrict electricity consumption through use of solar panels, led lamps, steps towards waste management were mentioned. In Academic issue it was declared that the academic departments are trying their level best to run online classes following a time table.

Poor performance in add on/ certificate course was raised as the Institution could not start any certificate course still now.

The coordinator declared inclusion of new members as administrative representatives, representatives of stake holders in the form of alumni, students and guardians, representation from industrial sector and local society.

The Governing Body Representative Dr. Shantanu Bhaduri mentioned the importance of infrastructural development and maintenance of existing infrastructure especially in present condition when the offline classes are restricted since a long gap.

Honourable Controller of Examinations, University of Kalyani shared his valuable ideas regarding infrastructural development.

Our Faculty representative Mr. Sudipto Mukhopadhyay mentioned the role of governance, management and proper record keeping methods for future planning and smooth running of administrative works.

Students' representative Kuntal Sarkar raised the issue of spoken English course to facilitate those students who are from vernacular medium and want to prepare themselves eligible for the world of competition.
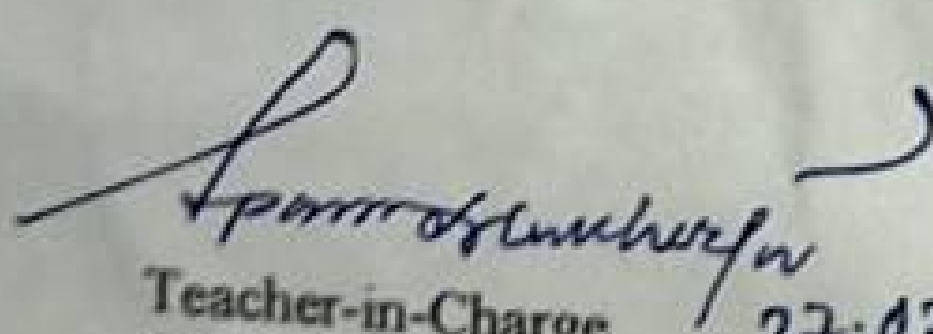
Honourable Teacher-in-Charge mentioned the so far progress in infrastructural development and the future strategies for coming days.

Decisions:

- Concentration in infrastructural development including renovation of staff room and office.
- Start OPAC facility in College Central Library.
- Initiatives to start spoken English course.

With vote of thanks the IQAC coordinator concluded the meeting

Date: 27.07.2021

Teacher-in-Charge   27·07·21
Subhas Chandra Bose Centenary College
Lalbagh, Murshidabad

IAC Coordinator
Subhas Chandra Bose Centenary College
Lalbagh, Murshidabad

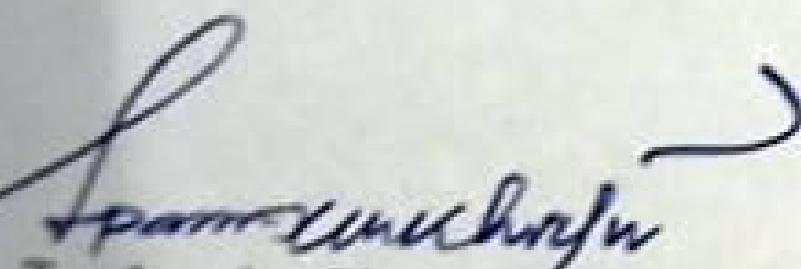# Subhas Chandra Bose Centenary College
IQAC

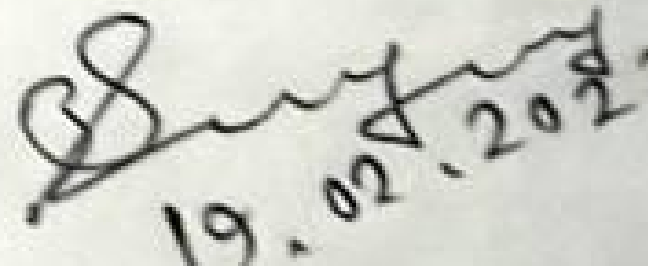email: iqac.scbcc@gmail.com

NOTICE

All the honorable members of IQAC, Subhas Chandra Bose Centenary College, Lalbagh, Murshidabad are hereby informed to attend the IQAC meeting on 25.02.2022 at 2pm in IQAC Room to discuss on following issues:

Meeting Agenda:

- Review of decisions taken in previous meeting on 27.07.2021.
- Final level preparation on behalf of IQAC before NAAC peer team visit.
- Miscellaneous academic and administrative issues.

Date: **19**.02.2022

Teacher-in-Charge 19.02.22
Subhas Chandra Bose Centenary College
Lalbagh, Murshidabad

19.02.2022
IQAC Coordinator
Subhas Chandra Bose Centenary College
Lalbagh, Murshidabad

Subhas Chandra Bose Centenary College
IQAC

email: iqac.scbcc@gmail.com

Date: 25.02.2022

Place: Blended mode

Meeting Agenda:
- Review of decisions taken in previous meeting.
- Final level preparation on behalf of IQAC before NAAC peer team visit.
- Miscellaneous academic and administrative issues.

The meeting was arranged in blended mode, ten of the members (Dr. Supam Mukherjee, Dr. Subarna Bandyopadhyay, Sudipto Mukhopadhyay, Dr. Debabrata Mondal, Basundhara Ganguly, Kuntal Sarkar, Ahana SenGupta, Abdul Goni, Swapan Bhattyacharyay) attended the meeting in offline mode and Dr. Shantanu Bhaduri attended through Google meet.

Discussion:

In point of so far implementation of previous decisions the IQAC coordinator mentioned that to start Spoken English Course an initiative will be taken from Language Lab, though it will be possible after few steps like adjustment of Time table and workshop for Language teachers by the present coordinator Sudipto Mukhopadhyay. Infrastructural improvements are running though more initiatives like maintenance of ICT Room, OPAC facility in library still have to be improved.

An important issue was raised by Swapan Bhattyacharya, Honourable member of IQAC and president of Murshidabad Chamber of Commerece to initiate Tourist Guide certificate course and in future course under General Program; he also mentioned that it will be an ideal initiative for Murshidabad like important tourist centre.

Our student representatives mentioned the need of concession for them during their every day journey to the College and raised the demand for initiatives from the end of the college for such concession. In this issue the

Honourable Teacher-in-Charge mentioned the initiatives that would be taken to communicate with the Department of Transport, Govt. of West Bengal.
The student representatives mentioned the need of proper maintenance of toilet facilities, in this issue positive assurance was from the end of the Honourable TIC.
Faculty representative Sudipto Mukhopadhyay mentioned the need of proper budget before each Academic Session and it should be the part of our Academic Calendar. The IQAC coordinator assured that such initiatives will be applied from the very next financial year.
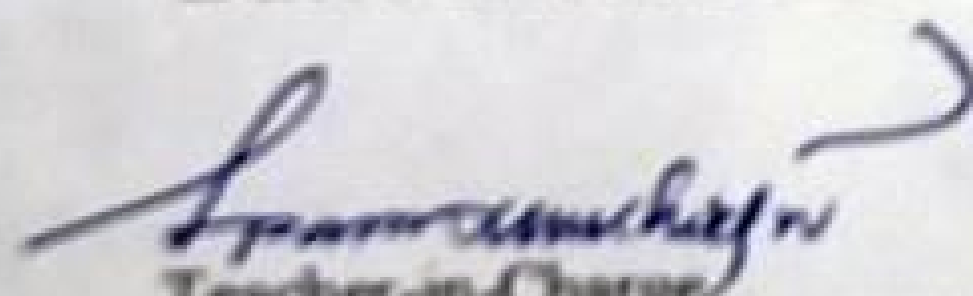Need of air condition in ICT Rooms and Language lab along with the server room and Geography Lab was mentioned by the teaching representatives.
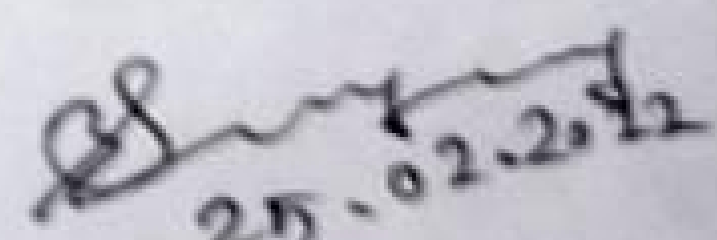All financial processes should run in online mode, it was another important issue raised by the IQAC Coordinator.

Decisions:
- Initiatives will be taken from the end of the College to facilitate their travel in Govt. Bus service, such that their travelling cost could be minimized.
- Initiatives will be taken to start certificate course and then program course for tourism management studies.
- Regular basis cleaning of students' toilet will be monitored.

With vote of thanks the IQAC coordinator concluded the meeting.

Date: 25.02.2022

Teacher-in-Charge
Subhas Chandra Bose Centenary College
Lalbagh, Murshidabad

25.02.2022

IQAC Coordinator
Subhas Chandra Bose Centenary College
Lalbagh, Murshidabad